



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
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Dear Member,

You are hereby summoned to a meeting of the Town Council to be held on **Monday 16th May 2022 at 7.30pm** at The Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD (entrance via Websters Way) for the transaction of business as set out below. The press and public are welcome to attend.

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Yours sincerely,

A handwritten signature in black ink, appearing to be 'M Letch', written over a white rectangular background.

Mr M Letch
Locum Clerk 11th May 2022

Councillors: D Belton, S Belton, E Brewer, J Burton, C Callis, E Callis, R Dowell, R Dray, J Jacobs, R Lambourne, J Lumley, D Mercer, R Milne, J Newport, S Page, C Pavelin, C Roe, B Smart, J Sawford, D Sperring, C Stanley, J Waight, I Ward.

AGENDA

- 66/22 Those present and apologies for absence.**
Motion. The council to record and accept apologies for absence.
- 67/22 Declaration of members' interests.**
Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.
- 68/22 Election of Chair**
- Closing remarks from the outgoing Chairman.
 - To receive nominations for Chairman of the Council for the coming municipal year.
 - The Chair will sign the Declaration of Acceptance of Office.
- 69/22 Appointment of Vice Chair**
To consider nominations for Vice Chair for the coming municipal year.

- 70/22 Public forum**
The meeting shall be adjourned for 15 minutes for members of the public to speak on matters relating to this agenda. A maximum of 2 minutes will be allowed per speaker.
- 71/22 District and County Councillor's updates.**
To receive a short report on matters relating to Rayleigh.
- 72/22 Appointment of members to committees and working groups.**
- 73/22 Appointment of members to serve on outside committees.**
- 74/22 To agree the programme of meetings for 2022 - 2023**
- 75/22 Minutes of Town Council meeting**
Motion. The Council approves the minutes of the Town Council meeting that was held on 11th April as a true record.
- 76/22 Finance**
a. To receive a list of all payments up to the end of March 2022.
b. To receive a list of budgetary information on all accounts.
Motion. The Council notes the budgetary information and confirms that the account balance of £204,956.42
- 77/22 To receive the internal auditor's report and note the actions or recommendations.**
Motion. The council notes the audit report.
- 78/22 To receive the end-of-year accounting reports**
Motion. The Council notes the accounting reports.
- 79/22 To approve the AGAR governance statement**
Motion. The Council approves the governance statement for signature and publication.
- 80/22 To approve the AGAR financial statement**
Motion. The Council approves the financial statement for signature and publication.
- 81/22 Appointment of Locum Clerk to issue dispensations in 2022 -2023**
Motion. The Locum Clerk as Proper Officer to the Council will be authorised, where in his view it is appropriate, to administer dispensations for members with disclosable pecuniary interests that would otherwise leave the council inquorate.
- 82/22 General power of competence**
The Town Council must conduct an annual review to ensure that it continues to be eligible to use the General Power of Competence. Members to note that the Town Council complies with both conditions; the Town Clerk holds an appropriate qualification and the number of elected members exceeds two thirds of the total number of Councillors.
Motion. The Council confirms its eligibility to exercise the general power of competence for the year 2022 – 2023.

- 83/22 Correspondence**
None this month
- 84/22 Consultations**
None this month
- 85/22 John Fisher Playing field**
To receive an update on progress.
- 86/22 Census of cultural heritage**
To receive the report from FMR consultants and consider next actions.
- 87/22 To note the grant from RDC - CCTV**
- 88/22 To receive an update from the Welcome Back funding for Rayleigh.**
- 89/22 To receive the notes from the Community Safety Working Group CCTV meeting.**
- 90/22 To note minutes from Planning committee.**
- 91/22 To note minutes from the Environment Committee.**
- 92/22 To note the minutes from the Personnel Committee meeting.**
- 93/22 Items for next agenda.**
Review of Councillor's basic allowance.
Matching expenses for regalia with charitable grant.