



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
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10th October 2022

Dear Member,

You are hereby summoned to a meeting of the **Communities Committee** to be held on **Monday 17th October 2022 at 7.30pm** at The Pavilion, King George V Playing Field, Bull Lane, Rayleigh SS6 8JD, (entrance via Websters Way Car Park) for the transaction of business as set out below.

Yours sincerely,

Mr M Letch
Locum Clerk

Councillors: C Roe, C Callis, R Dray, R Lambourne, S J Page, J Waight, J Sawford, I Ward, D Sperring, E Brewer, R Milne, D Belton (ex-officio) and D Mercer (ex-officio)

AGENDA

COM64/22 Those present and apologies for Absence

COM65/22 Public Forum

COM66/22 Substitutes

COM67/22 Non-Committee Members Attendance

COM68/22 Rayleigh Market

The Wednesday market continues to trade without any problems. The Police will be having a stall at the market 12th October for their beat surgery and Rochford District Council will have a stall on 14th December 2022. Other organisations have enquired for a stall and dates are being arranged.

COM69/22 Christmas Lights 2022

Members to note that a Christmas Lights Working Group meeting will be held on Thursday 13th October 2022 at 7.00pm. The date for the Christmas Lights Switch on Event will be Thursday 24th November 2022. An update will be provided at the meeting

COM70/22 Rayleigh in Bloom

Anglia in Bloom seminar will be held on 13th October 2022 and will be attended by Cllr Ian Ward. The Rayleigh in Bloom presentation will be held at Holy Trinity Church on Wednesday 19th October 2022.

COM71/22 Primary School Quiz 2023

Members to agree to host the Primary School Quiz in 2023. Cllr B Smart is contacting the schools to gauge interest. The quiz is usually held between February and March, with the trophy being presented at the Annual Town Meeting. The Town Council will need to purchase two new trophies for the Winning School and Best Individual pupil. The Chamber of Trade will be contacted to find out if they are willing to sponsor as in previous years.

COM72/22 Trinity Fair 2023

Members to note that the Trinity Fair will be held on Sunday 11th June 2023.

COM73/22 Coronation of King Charles III

Members to note that the Coronation of King Charles III will take place on Saturday 6th May 2023. At present there is no additional bank/public holiday. Members to discuss any ideas/suggestions to mark this occasion.

COM74/22 Book of Condolence

Members to note that the Town Council held a Book of Condolence for HM Queen Elizabeth II over the official period of National Mourning. The Town Council office collected the notes and cards left with floral tributes in the rose Garden King George V Playing Field.

The Town Council has liaised with Rochford District Council and at present they are keeping the book of condolence in their office until it is called for by archives.

Members to consider if the notes and cards from the floral tributes should be passed to Rayleigh Town Museum for their records.

COM75/22 Public Transport/Bus Shelters

Members to report any matters relating to the Town Council owned bus shelters

Members to note the bus shelter noticeboards are updated by the following councillors.

- i. Cllr Smart – 2 x Downhall Road
- ii. Cllr Sperring- Lavers
- iii. Cllr Pavelin – Hatfield Road, (a new board has been received and needs to be installed)
- iv. Cllr Ward – Clarence Road/Grove Road, Grove Road/Ramparts, Adjacent 158 Grove Rd.

COM76/22 Emergency bleed control cabinet

Members to note that two emergency bleed kits have been ordered. One to be installed at the Crown Hill Toilets and the location of the second to be decided.

COM77/22 Community Speed Watch

- i. The Town Council office has contacted the Speed Watch Co-ordinator again and they will provide details for training sessions, which will be held in the area in due course. These will be forwarded to all members once received.

- ii. As an alternative to using councillors to monitor CSW, the committee could consider the purchase of deployment of Auto Speedwatch kits.

COM78/22 Town Centre improvement plan

At the May Full Council meeting, it was agreed that the communities committee would consider how to develop a town plan to help shape the future of the high street.

COM79/22 Notice Boards

Members to report any matters relating to Town Council notice boards

Members to note the notice boards are updated by the following councillors

Cllr Smart- Rawreth Asda, Hambro Parade Shops

Cllr Pavelin – London Road Parade

Cllr Lambourne – The Chase Shops

COM80/22 Footpath Representative

Mr. M. Davies to provide a report.

COM81/22 Rayleigh Town Museum

Mr. M. Davies to provide a report.