



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
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10th August 2022

Dear Member,

You are hereby summoned to a meeting of the **Communities Committee** to be held on **Monday 15th August 2022 at 7.30pm** at The Pavilion, King George V Playing Field, Bull Lane, Rayleigh SS6 8JD, (entrance via Websters Way Car Park) for the transaction of business as set out below.

Yours sincerely,

Mr M Letch
Locum Clerk

Councillors: C Roe, C Callis, R Dray, R Lambourne, S J Page, J Waight, J Sawford, I Ward, D Sperring, E Brewer, R Milne, D Belton (ex-officio) and D Mercer (ex-officio)

AGENDA

COM49/22 Those present and apologies for Absence

COM50/22 Public Forum

COM51/22 Substitutes

COM52/22 Non-Committee Members Attendance

COM53/22 Rayleigh Market

Members to receive the minutes from the Chamber of Trade meeting held on 25th July 2022. Members to discuss the possibility of additional markets in Rayleigh. At present the Town Council has permission to hold the weekly Wednesday market and 8 Additional markets at the weekend. These markets are not permitted to use the taxi lagoon.

COM54/22 Christmas Lights 2022

Members to note that a Christmas Lights Working Group meeting will be held on Tuesday 16th August at 7.15pm. The date for the Christmas Lights Switch on Event will be Thursday 24th November 2022.

COM55/22 Trinity Fair

The Trinity Fair will take place on Sunday 11th June 2023 as approved by Full Council at the meeting on 8th August 2022.

COM56/22 Rayleigh in Bloom

Anglia in Bloom judging day took place on Friday 8th July 2022 at 10am. The Anglia in Bloom Awards will take place on 7th September at Orsett Hall.

COM57/22 Public Transport/Bus Shelters

Members to report any matters relating to the Town Council owned bus shelters

Members to note the bus shelter noticeboards are updated by the following councillors.

- i. Cllr Smart – 2 x Downhall Road
- ii. Cllr Sperring- Lavers
- iii. Cllr Pavelin – Hatfield Road, (a new board has been ordered as the previous one has been broken)
- iv. Cllr Ward – Clarence Road/Grove Road, Grove Road/Ramparts, Adjacent 158 Grove Rd.

COM58/22 Emergency bleed control cabinet

Motion. The committee approves purchase of two [bleed control kits](#) at £495 each for installation at King George Pavilion and Crown Hill Toilets.

COM59/22 Community Speed Watch

- i. The Town Council office has contacted the Speed Watch Co-ordinator again and they will provide details for training sessions, which will be held in the area in due course. These will be forwarded to all members once received.
- ii. As an alternative to using councillors to monitor CSW, the committee could consider purchase and deployment of Auto Speedwatch kits.

COM60/22 Town Centre improvement plan

At the May Full Council meeting, it was agreed that the communities committee would consider how to develop a town plan to help shape the future of the high street.

COM61/22 Notice Boards

Members to report any matters relating to Town Council notice boards

Members to note the notice boards are updated by the following councillors

Cllr Smart- Rawreth Asda, Hambro Parade Shops

Cllr Pavelin – London Road Parade

Cllr Lambourne – The Chase Shops

COM62/22 Rayleigh Mount Committee

Members to receive a report from Cllr C Pavelin who attended the Rayleigh Mount Committee meeting on 27th July 2022 (attached).

COM63/22 Footpath Representative

Mr. M. Davies to provide a report.

COM64/22 Rayleigh Town Museum

Mr. M. Davies to provide a report.