



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
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VAT number: 830 7558 23

19th April 2022

Dear Member,

You are hereby summoned to a meeting of the **Communities Committee** to be held on **Monday 25th April 2022 at 7.30pm** at The Pavilion, King George V Playing Field, Bull Lane, Rayleigh SS6 8JD, (entrance via Websters Way Car Park) for the transaction of business as set out below.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'M Letch', is enclosed in a rectangular box.

Mr M Letch
Locum Clerk

Councillors: C Roe, C Callis, R Dray, R Lambourne, S J Page, J Waight, J Sawford, I Ward, D Sperring, B Smart, R Milne (ex-officio) and D Mercer (ex-officio)

AGENDA

COM20/22 Those present and apologies for Absence

COM21/22 Public Forum

COM22/22 Substitutes

COM23/22 Non-Committee Members Attending

COM24/22 Committee Budget

COM25/22 St George's Flag Raising

Members to note that the raising of the St George's Flag will take place at The Pavilion on Saturday 23rd April 2022 at 10.00am. Members of Rayleigh Football Club will be in attendance to assist the Town Council Chairman with raising the flag.

COM26/22 Great Easter Egg Hunt Competition

Members to note that 10 shops agreed to display the “Golden Eggs” in their windows for the Great Easter Egg Hunt Competition, which took place from 2nd April to 19th April 2022. Palmers Solicitors, Rayleigh Library, Squires, and The Pavilion Snack Bar acted as collection/return points for entries, along with the Town Council office. Three eggs have been purchased for prizes. Winners are due to be selected this week and an update will be given at the meeting

COM26/22 Remembrance

A meeting will be held on 21st April 2022 with council members who volunteered to take responsibility of specified areas of the arrangements for Remembrance 2022, which will be held on Sunday 13th November 2022.

COM27/22 Christmas Lights Installation Tender

Aylesford Electric have been informed they have been awarded a yearly rolling contract to install the Christmas lights. Aylesford will also supply quotes and suggestions for new lights, due to the loss of the crossroad set piece, which will not be re-installed due to health and safety concerns.

COM28/22 Rayleigh Market

There are no items to report to date.

Essex Police are due to attend the market on 27th April 2022 to raise awareness around Crime, anti-social behaviour, and scams. The stall will be located in front of Star Café.

COM29/22 Trinity Fair

A Trinity Fair Working Group meeting was held on Wednesday 6th April 2022 at the Pavilion. The next meeting will be held on Wednesday 11th May 2022 at 7.15pm at The Pavilion. Letters have been sent to all members requesting their assistance as marshals at the event.

Copy of the Trinity Fair Working Group notes from Wednesday 6th April 2022 to follow.

COM30/22 Rayleigh in Bloom

Members of the Rayleigh in Bloom Working Group attended the official launch of Anglia in Bloom 2022 at RHS Hyde Hall on 24th March 2022. A working group meeting will be held on Thursday 28th April at 10.30am.

COM31/22 Public Transport/Bus Shelters

Members to report any matters relating to the Town Council owned bus shelters

Members to note the bus shelter noticeboards are updated by the following councillors.

- i. Cllr Smart – 2 x Downhall Road
- ii. Cllr Sperring- Lavers
- iii. Cllr Pavelin – Hatfield Road,
- iv. Cllr Ward – Clarence Road/Grove Road, Grove Road/Ramparts, Adjacent 158 Grove

COM32/22 Community Speed Watch

The Town Council office has contacted the Speed Watch Co-ordinator and they will provide details for training sessions, which will be held in the area in due course. These will be forwarded to all members once received.

COM33/22 Notice Boards

Members to report any matters relating to Town Council notice boards

Members to note the notice boards are updated by the following councillors

Cllr Smart- Rawreth Asada, Hambro Parade Shops
Cllr Pavelin – London Road Parade
Cllr Lambourne – The Chase Shops

COM34/22 Footpath Representative

Mr M Davies to provide a report

COM35/22 Rayleigh Town Museum

Mr M Davies to provide a report