



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
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25th November 2019

Dear Member,

I hereby summons you to a meeting of the King George V Playing Field Committee on **Monday 2nd December 2019 at 7.30pm** at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh (access via Websters Way Car Park) when the under mentioned business is proposed to be transacted.

The following agenda and attachments are issued for the Council to take decisions as required. You are expected to consider this agenda and any related documents in advance of this meeting and, if you feel that additional information to aid your decision making process is required, you must inform the Clerk in order to allow time for this to be provided before the meeting is scheduled to commence.

Yours faithfully

pp *K Gaiger*
Mrs K. Cumberland
Town Clerk

Councillors: J Burton, Mrs C Callis, E Dray, Mrs J Lumley (ex-officio), R Milne (ex-officio), K Podd, Mrs J Sawford, Mrs M Spencer, D Sperring and C Stanley

1 DECLARATIONS OF INTEREST

Members to declare interests for items on this agenda.

2 PUBLIC FORUM

The meeting shall be adjourned for a maximum of 15 minutes to allow any members of the public present to speak on matters relating to this agenda only. Each member of the public shall speak for two minutes only. The meeting will recommence after the Public Forum.

3 APOLOGIES FOR ABSENCE

To be advised to the Town Clerk prior to the meeting. Apologies have been received from Cllr D Sperring

4 SUBSTITUTES

To be notified to the Town Clerk before commencement of the meeting.

5 NON COMMITTEE MEMBERS ATTENDING

6 MINUTES OF THE KING GEORGE V PLAYING FIELD COMMITTEE MEETING held on 21st October 2019

To receive and sign the minutes as a correct record.

7 YOUTH LIAISON

Members to receive the reports for the weekly detached Youth Sessions since week commencing the 21st October 2019.

8 KING GEORGE V PLAYING FIELD - BOOKINGS

Members to note that all events that take place in the field incur VAT at the standard rate.

The Town Council Policy for field hire is:

Applications to hire part or all of the playing field will be considered at King George V Playing Field Committee meetings if a fully completed application form is received in time for inclusion on the agenda. Applications may be refused. The field or any part of it will not normally be hired out for any period exceeding one day, which is between the hours of 7.00am and 10.00pm. Applications for hire of more than one day will be referred to the Full Council for consideration. Fun Fairs that exceed one day may not take place in the playing field.

a) New Booking

To consider any new booking requests received.

b) Completed Bookings

Lions Club of Rayleigh

Members to note that the Lions Club of Rayleigh hired the playing field on Saturday 2nd November 2019 for the fireworks display. The Town Council Vice Chairman opened the event. Members to agree to refund the £500 deposit for this event.

9 PLAY AREA

Further to minute no 82 of the King George V Playing Field Committee meeting held on 21st October 2019 members to note a new aerial runway seat and chain has been fitted.

Members to note that the Town Council has contacted Rochford District Council to arrange the annual Rospa Inspection.

10 COMMUNITY INITIATIVES FUND APPLICATIONS

Further to minute no 83 of the King George V Playing Field meeting held on 21st October 2019 members to note that the decision on Community Initiatives Fund application is still to be advised.

11 FOOTBALL PITCHES

a) Rayleigh FC Training

Members to note that Rayleigh FC continue to train on Saturday mornings and to date no sessions have been cancelled.

b) Season 2019/2020

Members to note that matches continue to be played at weekends and to date that only Sunday 10th November 2019 was cancelled due to weather conditions.

c) Pitch Maintenance

Further to minute no 84.5 of the King George V Playing Field Committee meeting held on 21st October 2019 members to note that the contractor will be informed to carry out the top dressing of the pitch nearest to Eastwood Road at a cost of £7,500.

12 ANGLIAN WATER

Further to minute no 85 of the King George V Playing Field meeting held on 21st October 2019 members to note that the Town Council has not received any response to the letter or phone calls made to Anglia Water in relation to the drainage from the pavilion. An update will be provided at the meeting.

13 GREEN FLAG 2020/2021

Further to minute no 87 of the King George V Playing Field Committee meeting held on 21st October 2019 members to note that applications for 2020/2021 can now be submitted. The cost this year will be £329. The closing date is 31st January 2020. The playing field will not require an updated management plan this year and will be judged by a mystery shopper.

14 ESSEX PLAYING FIELD ASSOCIATION

Members to note that the playing field received the following awards in the Best Kept Playing Field Competition 2019:

- Class 1 – playing fields serving communities of 2,500 or more – Gold
- Class 3 – Children’s Playgrounds – Gold
- Class 6 – Best Kept Football Pitch – Silver

The AGM and Presentation was attended by Cllrs D Sperring, Mrs M Spencer, E Dray and J Lawmon.

15 ANGLIA IN BLOOM

Further to 89 of the King George V Playing Field Committee meeting held on 21st October 2019 members to note that Anglia in Bloom judges have confirmed the playing field was awarded Gold status correctly however they did admit to making several mistakes in their report and apologized.

16 TREE SURVEY

Members to note that Rochford District Council have been contacted to confirm that they will conduct the tree survey of the King George V Playing Field for 2020 and to confirm the cost would be £225.

17 ROSE GARDEN

Further to minute no 91 of the King George V Playing Field Committee meeting held on 21st October 2019 members to note that an updated quote has been requested from the contractor to re-design two rosebeds during 2020/2021.

18 WATER FOUNTAIN

Further to minute no 136.1 of the Environment Committee meeting held on 18th November 2019 members to discuss the suggestion of installing a water fountain in the King George V Playing Field.

19 COMMITTEE BUDGET

To consider the Committee budget to the end of the year and the proposed budget for the next financial year (copy of budget to follow).