



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
Tel: 01268 741880
Email: clerk@rayleightowncouncil.gov.uk
www.rayleightowncouncil.gov.uk
VAT number: 830 7558 23

9th March 2020

Dear Member,

I hereby summons you to a meeting of the King George V Playing Field Committee on **Monday 16th March 2020 at 7.30pm** at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh (access via Websters Way Car Park) when the under mentioned business is proposed to be transacted.

The following agenda and attachments are issued for the Council to take decisions as required. You are expected to consider this agenda and any related documents in advance of this meeting and, if you feel that additional information to aid your decision making process is required, you must inform the Clerk in order to allow time for this to be provided before the meeting is scheduled to commence.

Yours faithfully

pp Mrs K. Cumberland
Town Clerk

Councillors: J Burton, Mrs C Callis, E Dray, Mrs J Lumley (ex-officio), R Milne (ex-officio), K Podd, Mrs J Sawford, Mrs M Spencer, D Sperring and C Stanley

1 DECLARATIONS OF INTEREST

Members to declare interests for items on this agenda.

2 PUBLIC FORUM

The meeting shall be adjourned for a maximum of 15 minutes to allow any members of the public present to speak on matters relating to this agenda only. Each member of the public shall speak for two minutes only. The meeting will recommence after the Public Forum.

3 APOLOGIES FOR ABSENCE

To be advised to the Town Clerk prior to the meeting.

4 SUBSTITUTES

To be notified to the Town Clerk before commencement of the meeting.

5 NON COMMITTEE MEMBERS ATTENDING

6 MINUTES OF THE KING GEORGE V PLAYING FIELD COMMITTEE MEETING held on 3rd February 2020.

To receive and sign the minutes as a correct record.

7 YOUTH LIAISON

Members to receive the reports for the weekly detached Youth Sessions since week commencing the 3rd February 2020. Representatives from Essex County Council Youth Service have been invited to attend the meeting.

Members to receive a copy of a post on social media praising the work of the Youth Workers who offered assistance to a member of public. A copy was forwarded to the Youth Service for information.

8 COMMITTEE BUDGET

Members to receive and consider the committee budget. (attached)

9 GROUND CONTRACTOR

a) Meeting

Further to minute no 98 of the King George V Playing Field Committee held on 3rd February 2020 members to note that a meeting was held with the Ground Contractor and attended by Cllrs D Sperring, Mrs M Spencer and E Dray. (copy of the notes attached).

Members to note that the bollards on the vehicle approach from Bull Lane have been re-painted.

b) Shutter

Members to note the company has been contacted to service the shutter door at the previously agreed cost of £120. A date will be advised in due course.

10 KING GEORGE V PLAYING FIELD - BOOKINGS

Members to note that all events that take place in the field incur VAT at the standard rate.

The Town Council Policy for field hire is:

Applications to hire part or all of the playing field will be considered at King George V Playing Field Committee meetings if a fully completed application form is received in time for inclusion on the agenda. Applications may be

refused. The field or any part of it will not normally be hired out for any period exceeding one day, which is between the hours of 7.00am and 10.00pm. Applications for hire of more than one day will be referred to the Full Council for consideration. Fun Fairs that exceed one day may not take place in the playing field.

a) New Booking

To consider any new booking requests received.

i) Moonbeamers

Members to receive and consider the application from Moonbeamers Ltd to hire an area of the playing field on Friday 21st August 2020 for an outdoor cinema. Members to consider the improvements in relation to security before, during and after the event from the organisers (attached).

ii) Approved Bookings

Rayleigh Bowls Club

Further to minute no 99.2 of the King George V Playing Field meeting held on 3rd February 2020 members to note that the Bowls Club have been permitted to park a coach in the car park area by the groundsmen shed and use the Bull Lane end of playing field for car parking on Friday 8th May 2020 from 1.30pm to 7.00pm.

11 PLAY AREA

Further to minute no 100 of the King George V Playing Field Committee members to note that the wetpour surface under the junior swings has been repaired, as mentioned in the Annual ROSPA report.

Members to further note that companies have been requested to provide up dated quotes in relation to the extension, relocation and installation of equipment in the play area. These are due to be received. An Awards for All Grant application form will be submitted in due course for new equipment.

12 FOOTBALL PITCHES

a) Rayleigh FC Training

Members to note that Rayleigh FC have not trained at the playing field since 8th February due to the weather conditions.

b) Season 2019/2020

Members to note that matches continue to be booked by clubs but due to the weather conditions no games have taken place since the weekend of 8/9th February (5 weeks) due to the weather conditions.

c) Pitch Maintenance

Further to minute no 101.3 of the King George V Playing Field Committee meeting held on 3rd February 2020 a meeting was held with the ground contractor and the top dressing of the pitch nearest to Eastwood Road, at a cost of £7,500, will be conducted in March/April 2020. The Town Council office

will be advised of the date and any necessary signage will be displayed. The contractor has informed that the pitch and playing field area can be used during this time.

13 GREEN FLAG 2020/2021

Further to minute no 102 of the King George V Playing Field Committee meeting held 3rd February 2020 members to note that applications for 2020/2021 has been submitted at a cost of £329.

ESSEX PLAYING FIELD ASSOCIATION

Members to note that the Essex Playing Field Annual subscription has been received at a cost of £30 and the Best Kept Playing Field Awards Nomination. Member to agree to enter the following categories as in previous years at a cost of £10.

- Class 1 – Playing Fields Serving Communities of 2,500 or more
- Class 3 – Children’s Playgrounds
- Class 6 – Best Kept Football Pitch

14 TREE SURVEY

Further to minute no 103 of the King George V Playing Field Committee meeting held on 3rd February 2020 members to note that Rochford District Council has been advised to conduct the Annual Tree Survey at a cost of £225. The survey will be conducted on 11th March 2020.

15 VANDALISM

Members to note that no update had been received from the police of the vandalism caused by youths on Sunday 19th January 2020.