



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
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Dear Member

You are hereby summoned to a meeting of the Open Spaces Committee to be held on Monday 20th September 2021 at 7.30pm at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD (entrance via Websters Way) for the transaction of business as set out below. The press and public are welcome to attend.

Yours sincerely,

Mr M Letch
Locum Clerk 13th September 2021

Councillors: D Belton, S Belton, J Burton, C Callis, E Callis, J Lumey, S J Page, S Stanley, D Sperring, J Sawford, R Milne (ex-officio), D Mercer (ex-officio)

AGENDA

- 108/21 Those present and apologies for absence.**
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Motion. The Council to record and accept apologies for absence.
- 109/21 Public Form**
- 110/21 Substitutes**
No substitutes have been appointed.
- 111/21 Non-Committee Members Attending**
- 112/21 Declaration of Interests**
Members to declare their interest relating to matters on this agenda only.
- 113/21 Minutes of Open Spaces and King George V Playing Field Committee Meeting held on 12th July 2021 previously circulated)**
Motion. The Committee to accept and sign the minutes as a correct record.

114/21 Committee Budget

Motion. Members to receive and approve.

115/21 Youth Liaison

Members to note that the Youth Liaison continue to visit the playing field weekly.

116/21 King George V Playing Field – Bookings

Members to note that all events that take place in the field occur VAT at the standard rate.

The Town Council Policy for field hire is:

Applications to hire part or all of the playing field will be considered at King George V Playing Field Committee meetings if a fully completed application form is received in time for inclusion on the agenda. Applications may be refused. The field or any part of it will not normally be hired out for any period exceeding one day, which is between the hours of 7.00am and 10.00pm. Applications for hire of more than one day will be referred to the Full Council for consideration. Fun Fairs that exceed one day may not take place in the playing field. The playing field will not be hired out for inflatable/bouncy castle session.

a) New Booking

To consider any new booking received up until the meeting.

117/21 Football Pitches

a) Training

Members to note that the weekly Saturday morning training commenced from 4th September 2021

b) Season 2021/2022

Members to note that the new season commenced weekend of 4th/5th September 2021.

118/21 Tree Work

Members to note that the quote of £900 has been accepted to carry out the tree work as specified in the annual survey and RDC will arrange for the work to be completed and advise of a date

119/21 Play Area

a) Repairs

Members to note that a new cable for the aerial runway has been ordered and will be installed 8-10 weeks. The cable will be installed by Wicksteed as it is beyond the capabilities of the ground contractor due to health and safety.

b) Enlargement of play area

Members to note that a meeting took place with a play area contractor on the 16th September 2021 to provide advice and guidance on enlarging the area.

c) Basket Ball/Table Tennis

Members to note it was agreed by Full Council to submit a request to Rochford District Council to install table tennis tables in the King George V Playing Field as part of the Welcome Back Funding. The request has been submitted to RDC and a response is yet to be received. If successful the tables will be installed where the basket ball was previously located. An update has been requested from RDC for the meeting.

d) 5 Year Plan

Members to consider introducing a 5-year plan for the King George V Playing Field. This could include the relocation of benches, gym equipment etc.

120/21 John Fisher Open Space

Members to note that at a working party meeting held on 9th August 2021 it was agreed that the Town Council inform Rochford District Council that they wish to make a formal expression of interest in adopting the above open space.

121/21 Covid-19 Memorial

Members to note that a working party meeting was held on 9th August 2021 and it was agreed to hold a poll to find out residents' opinion on whether such a memorial should be installed in Rayleigh. The poll is currently on Facebook and the Town Council's Website. The Town Council's newsletter will be printed in the Rayleigh Times this month and includes a reply slip. The deadline for responses is 1st October 2021. The response to the survey will be reported to the Full Council meeting to be held on 4th October 2021.

122/21 Essex Playing Field Association

Members are invited to attend the Essex Playing Field Association and Best Kept Playing Field Awards on Thursday 21st October 2021 at 8pm. The awards will be held at Old Chelmsfordians Cricket Club, Memorial Sports Ground (full address on the attached).

123/21 Tenders

a) Ground Maintenance Contract 2022 – 2025

Members have been sent a copy of the contract and some minor amendments have been made. The Ground Maintenance contract is due to go out for tender. The new contract will run from 1st April 2022 to 31st March 2025 (three years).

b) Lower Wyburns Woodland Contract 2022 -2025

Members have been sent a copy of the contract and to date no response has been received with updates. The Lower Wyburns Woodland Contract is due to go out for tender. The new contract will run from 1st April 2022 to 31st March 2025 (three years)

124/21 Allotments

Members to note that the Town Council staff have visited the four allotment sites and letters have been sent out to the tenants of untidy and uncultivated plots. At Lower Wyburns the plots located at the back of the site adjacent to the boundary with the A127 have been strimmed and cleared to help prevent the spread of mares tail.

This is an ongoing issue and the Town Council are not permitted to spray with pesticides.